

**Minutes of the Great Ayton Parish Council meeting
held on Tuesday 2nd February 2021 at 19:00**

Present: - Cllr Ron Kirk, Cllr Angela Taylor, Cllr John Fletcher (acting Chair), Cllr John Robinson
Cllr Tessa Snowdon, Cllr Judith Brown, Cllr Daniel Matuszak
Cllr Richard Hudson (HDC), Cllr Heather Moorhouse (NYCC)
Andrew Snowdon (Clerk)

No members of the public

No.	Business
1	<p><u>NY Police Report.</u></p> <p>There had been; 15 reports of anti-social behaviour (inc 11 x COVID related), 1 report of theft from a vehicle, 0 reports of burglary, 2 reports of criminal damage, 1 report of theft from the petrol station. 3 reports of violence against person, 4 other crimes (1 X fly tipping, 3 X fraud).</p> <p>It was noted that 11 Covid related ASB items was an increase from the previous month though the lack of underlying information within the NY Police report meant that it was difficult to reach a conclusion as to whether there was a local issue. Noted</p>
2	<p><u>NYCC Councillor Report.</u></p> <p>Cllr Moorhouse confirmed that NYCC's Highways & PROW teams were aware of the increasing issues with obstructions on the Roseberry Crescent Public Rights of Way due to the DIY works of a resident who appears to claim ownership. Unfortunately, NYCC has many hundreds of enforcement matters to deal with and Covid restrictions are causing a slower than normal completion rate. Although Great Ayton's issue was seen as having increasing importance it could not overtake other enforcement items with greater priority and as such it would be addressed in due course. In the meantime further concerns should be reported by residents and the Parish Council as is appropriate with any concerns relating to CCTV being addressed to NY Police. Noted</p> <p><u>HDC Councillor Report.</u></p> <p>Cllr Hudson confirmed his support of the Parish Council's application for a 'HDC Making a Difference' grant towards the refurbishment project that GAPC were undertaking on the Public WCs. Noted</p> <p>As an ongoing issue of concern, Cllr Hudson confirmed that the (ex)Ponderosa site on the B1292 was awaiting the appeals process to run its course with the Sec of State before HDC could request that caravans be removed. Noted</p>
3	<p><u>Apologies (& technical problems)</u></p> <p>Many thanks to Cllr Fletcher for stepping in (without notice) as chair for the entirety of the meeting when Cllr Kirk's Zoom connection became unstable and his audio & mic were unresponsive for a large section of the proceedings.</p>
4	<p><u>Declaration of Interest in items on the Agenda.</u></p> <p>None</p>
5	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Parish Council Meeting held on Tues 12th January 2021 were approved. Agreed.</p>

6	<p><u>To confirm selection of the successful candidate for the vacant Parish Councillor position in accordance with the co-option procedure and stated voting method.</u></p> <p>Having given due consideration to the applications received from seven qualifying persons and following fair voting by the 6 incumbent councillors Mr Daniel Matuszak was duly selected as Parish Councillor to fill the vacant member position. Agreed</p> <p>Cllr Fletcher congratulated Cllr Matuszak on his appointment and welcomed him on behalf of the assembled council.</p>
7	<p><u>To Consider Planning & Licensing Applications Received.</u></p> <p>PLANNING Following discussion, it was agreed that formal response to planning applications should be as follows;</p> <p>21/00012/FUL - 3 Old Mill Wynd Great Ayton North Yorkshire TS9 6SG Delegated decision - Proposed single storey rear sunlounge extension No objection / No observation</p> <p>21/00003/FUL - 130 Roseberry Crescent Great Ayton North Yorkshire TS9 6EW Delegated decision - Single storey side and front extensions Great Ayton Parish Council has no material objection to 21/00003/FUL as such, though it is of some concern that the proposed application will constitute an overdevelopment of the site and hence the building itself may become disproportionately large.</p> <p>20/00018/FUL - 5, 5A and 5B Park Square, Great Ayton AMENDED PLANS - Delegated decision - Change of use of tea-room/food prep area into two dwellings and extension to existing first floor flat. Great Ayton Parish Council's original objections to application 20/00018/FUL remains as does the requests that the decision be referred to the HDC planning committee;</p> <ul style="list-style-type: none"> - The application constitutes an overdevelopment of the area in which the row of terraced properties are located. - The proposed design increases the numbers of potential residents yet fails to increase the parking opportunities in an already over-crowded road. - The proposed design removes two off-street parking spaces which already exist in the roller fronted courtyard which acts as a vehicular garage/car port. <p>LICENSING - No licensing applications had been forwarded to GAPC for representation / review.</p>
8	<p><u>Correspondence and Information:</u></p> <p>Resident – The Parish Council has received a request to consider purchasing & maintaining Vehicle Activated Speed signs for Great Ayton & specifically in respect of the crossing point between Mill Terrace & the opposite footbridge on the A173. The Clerk was asked to write by way of reassurance that the Parish Council takes road safety in Great Ayton very seriously giving details of actions taken by the Parish Council in the previous few years including a traffic survey on behalf of residents, writing to NY Police via the 95 Alive Partnership, numerous agreed action towards improvements with NYCC Highways on behalf of Marwood School and pedestrians, previous consideration of VAS speed signs and an enquiry to de-rate the 'A' road to a 'B' status. Noted</p> <p>Residents emails, plus telephone & verbal reports - Several residents have expressed concerns that the PROW footpath off Roseberry Crescent is seeing additional work by a nearby resident & it looks as if a gate is due to be installed. See Item 1 – NYCC Report</p>

8 Council Services / Working Group Reports

NB: Previously agreed or outstanding matters can be found in the Council Services report and any additional formal actions or decisions requiring the Parish Council's attention appear below.

Cemetery

- Cllr Taylor noted that the cemetery was continuing to improve at a good pace since the new Cemetery & Services Superintendent had taken up position as an addition to the Parish Council's service team. **Noted**

Cook Family Memorial Garden

- Although it was suggested that a Working Group meeting should take place before the February GAPC meeting this was not possible hence a meeting was scheduled to take place at 10am on 09/02/21 to discuss the trust deed & proposals for the constitution. (RK/JR/AT/Clerk). **Noted**

Whitbread Memorial Bridge

- The Impetus funding terms had been met and an order could be placed with Beaver Bridges. **Noted**
- Beaver Bridges have agreed to modify their terms of supply such that the deposit payment could be replaced by stage payments the first of which would be for materials purchase. **Noted**
- Impetus has confirmed that GAPC can make payment to suppliers and then claim this from the grant fund upon completion of works when supported by photographs. **Noted**
- Councillors agreed unanimously that should Impetus reject to make the 'materials purchase' stage payment of £10,915.46 (inc VAT) then this would be paid with immediate effect by the Parish Council and reclaimed after the main structure had been fabricated with photos. **Agreed**

Waterfall Park

- The Clerk was reminded to progress the purchase of the replacement plaque for the Victorian Urinals as the old plaque was in very poor condition. **Noted**

Public WC's

- The Parish Council has made an application for £7.5k funding from the HDC Making a Difference grant. **Noted**
- Cllr Robinson confirmed that the Buildings Working Group would meet to discuss a general specification for the WC's and that input from all councillors was welcomed. **Noted**
- It had been previously agreed that selection of a specialist Architect would be required to draw up a specification for the refurbishment thus allowing like-for-like tenders to be received for the improvement works themselves. **Noted**

Allotments

- The modified wording of the Allotment Regulations was accepted whereby Reg5 now clarifies that dogs must not be housed on the allotments overnight though they can accompany a tenant who is actively tending their plot. The change to regulations will be displayed on the GAPC website and will come into formal effect in October 2021. **Agreed**

Yatton House / Village Hall / Invalid WC Lease

- The Clerk was asked to write to Mr Towler (Solicitor) again to request updates in respect of the outstanding lease items. **Agreed**

Play Park

- It was agreed that the Playpark WG would be absorbed into the Cemetery Working Group in terms of councillor responsibilities going forward, whereby Cllr Taylor, Cllr Snowden & Cllr Brown would oversee day-to-day matters. **Noted**

Riverside Flood Field & Paths

- Cllrs confirmed that the improvements to the footpaths & steps around the Riverside flood field were progressing well. **Noted**

	<p>ExTIC Building</p> <ul style="list-style-type: none"> - Cllr Fletcher confirmed that a quote had been received from Henry Thompson for some refurbishment works for the Ex TIC building. Noted - The Clerk was asked to review the works with a view to reducing the quote to circa £1k. This could be accomplished with a reduction in spec or by carrying out some tasks with GAPC's own team. Agreed <p>High Green</p> <ul style="list-style-type: none"> - Cllr Fletcher confirmed that planned works to the bench & paving in the centre of the High Green were in hand. Noted - It was suggested that a boulder should be sought from future cemetery excavations to adorn the small triangular area to the side of the green. Agreed
9	<p><u>Councillors Actions & Reports</u></p> <p>Endeavour Way Cycleway – Cllr Fletcher confirmed that Redcar & Cleveland Council's interest/involvement with the project meant they were looking to add other routes which might replace or complement some of those already envisaged. Noted</p> <p>BUGS Volunteer Group – Cllr Taylor confirmed that the pollinator volunteer group remained 'on hold' due to the Covid lockdown. The posts for the Pollinator Trail had been completed and would be installed when it was safe to do so. Noted</p> <p>Cook Family Memorial Garden Cllr Robinson requested that a sign should be put at the entrance of the memorial garden as per the design which Sign-Art had provided as a mock-up. Agreed Cllr Fletcher proposed that since there was no prospect of a 'brown' tourist sign being allowed on the A173 at the stone bridge then a finger post sign should be sought to direct visitors towards the garden. Agreed As a trustee of the garden Cllr Robinson clarified that it remained a matter of some urgency that the 20yr lease which had been in place between the trust & the public WCs be dissolved as soon as possible and as such the Clerk was asked to pursue the matter again with Mr Towler (Solicitor). Noted</p> <p>Public Footpath – A173 Newton Road Cllr Matuszak described the poor condition of the public footpath on Newton Road to the north of the petrol station which seemed to have been missed when other footpath repairs had taken place. The Clerk was asked to write to the NYCC highways department with details of the uneven path and request that resurfacing or repairs be undertaken. Agreed</p>
10	<p><u>Clerk's Report</u></p> <p>The Clerk confirmed that matters which were of an urgent nature had been discussed as part of earlier agenda items (Whitbread Bridge, Allotments Regs, Working Groups) and as such no further debate was required. Noted</p>
11	<p><u>Accounts Report</u></p> <p>The Clerk explained that invoices for previous years fees for hedge cutting (RD Alderson) and annual allotment land rent (Mr D Marwood) had not been received until this year as a coincidental oversight by the respective vendors. Noted</p> <p>The total payments made were £15,947.05 The total income received was £98.00</p>

12	Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.
13	<u>Exclusion of the Press and Public</u> In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.

Draft